

**Program Manager, Signs and Pavement Markings**  
Public Works and Services, Roads & Traffic Operations & Maintenance  
Traffic Operations

1 Full Time Continuous Position - 40 hrs/week

Affiliation: MPE

Salary: \$82,184.96 - \$100,744.80 (2009 Rates of pay)

Deadline: November 16, 2009

**Job Summary:**

Reporting to the Manager of the Traffic Operations Division, the Program Manager is responsible for planning, organizing, coordinating and directing the Signs, Pavement Markings and Sign Production Section; including the management of design, installation modification, maintenance and removal of traffic signs, specialty signs, pavement markings as well as permanent pavement markings. Manages the sale of traffic and specialty signs to external agencies. Monitors day-to-day field operations to ensure goals and objectives, both short and long term, are being met and to ensure work is being completed in a safe and efficient manner.

Directs the implementation of division strategies, and the operations of the work unit, including organization structure and job design, and manages financial and human resources. Accountable for hiring and firing, performance management and discipline of staff as necessary, and acts as spokesperson for the employer at grievance hearings.

**Statement of Qualifications:**

Four year degree in Civil Engineering or equivalent;

Minimum of 8 years related experience, including work within a signs and pavement marking environment in a large municipality. At least 5 of the 8 years should include experience in a supervisory capacity, managing human resources, operating and capital budgets and external contract resources;

A valid Ontario unrestricted G class driver's license (or provincial equivalent) with no more than 6 demerit points accumulated and have own transportation.

*Experience and formal training combined with demonstrated performance and ability, may substitute for stipulated academic requirements.*

For more information and to apply on line, visit our career site at <http://ottawa.ca> or to submit a resume and covering letter indicating the competition number to:

City of Ottawa  
Staffing and Client Relations Division  
Employee Services Branch  
110 Laurier Ave. West, 5th Floor  
Ottawa, Ontario K1P 1J1

Competition #: PWS2009-00735-MP  
Fax: 613 580-4762

We thank all candidates for their interest, however, only those selected for an interview will be contacted.

Applications received will be screened based on information provided. Please ensure you include all relevant details about your qualifications for this position.

The City of Ottawa is committed to providing quality services by establishing a qualified workforce that reflects the diverse population it serves. The City encourages applications from all qualified individuals.