

DEPARTMENT: PUBLIC WORKS

LOCATION: TRANSPORTATION SERVICES

POSITION: TRAFFIC OPERATIONS AND SAFETY COORDINATOR

SALARY RANGE: \$58,403 - \$73,001 (Pay Grade 6)

NOTE: Applicants will be considered for interviews based on the information provided in their application to the Region of Halton including a current resume and cover letter. We thank all applicants for their interest, however only those under consideration will be contacted.

PREFERRED BACKGROUND:

Three year post-secondary diploma in Traffic Engineering or Transportation Planning plus at least four years directly related experience. Registration or eligibility for registration in OACETT is required. Experience in the review of traffic signal timings, signal design, collision/capacity analysis, speed zoning and an understanding of traffic safety is an important requirement of the position. Proficiency in the use of HCS 2000, CCG, Synchro 7 and other transportation related software is essential. You must also have a comprehensive knowledge of all related acts, manuals, guidelines, and standards such as TAC, OTM, and the HTA. A thorough and practical knowledge of Traffic Engineering principles and practices is supported by excellent communication, interpersonal and leadership skills. Excellent computer skills in word processing, spreadsheets and GIS are required. A valid Ontario driver's license and access to a vehicle are required. An equivalent combination of education and experience will be considered.

WORKING CONDITIONS:

Participation in rotational "standby" may be required involving both after hours, weekends, and statutory holidays.

DUTIES:

- **Collects** and analyzes motor vehicle collision data.
- **Co-ordinates** a multi disciplinary team that undertakes safety audits of roadway design projects.
- **Maintains** the Regional Accident Database program (TES).
- Prepares signal design/layout for signal installation/modifications to regional infrastructure
- **Reviews** and maintains signal timings, levels of service and signal control areas for Regional intersections.
- **Undertakes** traffic operations studies and reviews to improve safety/efficiency of Regional Roads.
- **Prepares** safety and traffic operations related reports to council.
- **Assists** in developing operational policies and procedures for Regional Roads.
- **Responds** to public enquires on traffic and transportation related matters.
- **Liases** with special purpose committees, internal departments and external agencies regarding the Comprehensive Road Safety Action Plan program and other traffic issues.
- **Assists** in road patrols of the regional road system and prepares work orders to maintain transportation assets in the field.
- **Performs** other duties as assigned.

POSTED: November 16, 2010

POSTING EXPIRES: November 30, 2010

POSTING #: PW-305-10

NOTE: Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment. Questions about the job application process can be directed to the contact to the right:

Apply Online: www.halton.ca

or by fax or mail:

HUMAN RESOURCE SERVICES
Regional Municipality of Halton
1151 Bronte Road
Oakville, ON L6M 3L1
Fax: (905) 825-4032